

## WILLOW SPRING HIGH SCHOOL LUNCH PERMIT APPLICATION - 2025-2026

PRINT Students Full Name: \_\_\_\_\_ Grade: \_\_\_\_\_

A **parent or guardian** must **sign and notarize** this lunch permit application in order for students to have off-campus lunch privilege. Because of the joint liability of both parent and school in this regard, there can be no exceptions. **ONLY JUNIORS & SENIORS** in good standing are eligible for off campus lunch privileges. Students must have their lunch permit in their possession at the time of departure from campus.

- The student and parent primarily are responsible for where the student goes for lunch and his/her transportation.
- Neither absences from, nor tardiness to a class following the lunch period will be permitted. There will be no excused reasons for tardiness, and any absence from classes after lunch must be cleared by the administration.
- Students exercising off-campus lunch privileges are subject to the rules of student conduct, as applicable to the regular school day, adopted by the Wake County School Board.
- A student who transports a student who does not have a valid lunch permit off campus during lunch constitutes a violation of this agreement. The student who provides transportation for a student who does not have a lunch permit will be subject to disciplinary actions which may include losing his/her lunch permit and/or parking permit FOR THE REMAINDER OF THE YEAR.
- A lunch pass is a privilege and can be suspended or revoked by school administration if school rules/regulations are violated.
- There will be a **\$10.00** charge for an original lunch pass this school year. If the lunch pass is misplaced, the charge for a replacement is \$5.00 and must be approved by administration. Payments can be made in person with exact cash or check payable to Willow Spring HS only). Class dues will also need to be paid.
- Applications **will not** be processed if the document is incomplete or if the student has any **outstanding fees and fines** including Class Dues.
- Students must remain in good academic standing in order to retain off campus lunch privileges.
- Lunch Passes can be picked up during the following times at school:

August 7th 8:00am - 11:30am & 12:30pm - 2:00pm (SENIORS ONLY) Cafeteria  
August 8th 8:00am - 11:30am & 12:30pm - 2:00pm (JUNIORS ONLY) Cafeteria  
August 12th 8:00am - 11:30am Front Office  
August 13th 8:00am - 11:30am Front Office

***As evidence by both student and parent signatures, we agree to all of the rules and regulations pertaining to having an off-campus lunch permit at Willow Spring High School:***

\_\_\_\_\_  
Student's Signature and Date

\_\_\_\_\_  
Parent's Signature and Date **NEEDS TO BE NOTARIZED**

\*\*\*\*\*PARENT SIGNATURE NOTARIZED\*\*\*\*\*

State of **North Carolina**; County of \_\_\_\_\_

I, \_\_\_\_\_, a Notary Public for said County and State,  
do hereby certify that \_\_\_\_\_ personally appeared before me this  
day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Signature of Notary \_\_\_\_\_

My commission expires \_\_\_\_\_, 20\_\_\_\_.

(Official Seal)